

Regular Meeting
South Washington Watershed District
Tuesday, December 11, 2018
6:00 p.m.

Woodbury City Hall
8301 Valley Creek Road, Woodbury, MN 55125

1. **Call to Order and Setting of Agenda**

Manager Pereira called the meeting to order at 6:05 p.m.

Items added to the Consent Calendar: Item #10-City of Woodbury Irrigation Controller Program Agreement. Item #12-2019 Refuge Friends Agreement. Item #13-2019 Washington Conservation District Agreement. A motion was made by Manager Johnson to approve the meeting agenda. Manager ChapdeLaine seconded. Motion carried unanimously.

Roll Call:

Don Pereira-President

Brian Johnson-Vice President

Kevin ChapdeLaine-Treasurer

Mike Madigan, Secretary

Staff:

Matt Moore, District Administrator

Melissa Imse, Office Manager

John Loomis, Water Resources Program Manager

Jack Clinton, Attorney

Others: Mark Deutschman, Houston Engineering and Maureen Hoffman, Washington County

2. **Open Forum** Ms. Maureen Hoffman, Planner with the Washington County Public Health & Environment, introduced herself to the Board.

Mr. Mark Deutschman with Houston Engineering thanked the Board for working with Houston Engineering. Mr. Deutschman will be retiring from Houston Engineering in December.

3. **Consent Agenda**

Items on the Consent Agenda include: November 13, 2018 Regular Board meeting minutes, November Treasurer's Report: accounts payable \$221,615.48, accounts receivable \$46,559.38, fund balance \$18,933,186.55 4M fund balance \$15,849,604.02, Calendar Events, Development Reviews, Wetland Conservation Act, Cost Share Payments, Miscellaneous Correspondence, Item #10-City of Woodbury Irrigation Controller Program Agreement, Item #12-2019 Refuge Friends Agreement, and Item #13-2019 Washington Conservation District Agreement. A motion was made by Manager Johnson to approve the consent agenda. Manager Madigan seconded. Motion carried unanimously.

4. **Manager's Report**

- **Manager Pereira-** None
- **Manager Johnson-** Manager Johnson reported that he attended the EMWREP meeting.
- **Manager ChapdeLaine-** None
- **Manager Madigan-** Manager Madigan reported that he attended the 3M Settlement committee meeting, and the MAWD Annual Conference.

5. Administrator Report

- SWWD Project Updates. Included in the board packet are project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Conservation Corridor, BMP Design work, East Mississippi Modeling and Retrofit Analysis, Lower St. Croix Rural BMP Targeting, and Markgrafs Lake Retrofit Analysis.

6. 2019 Final Levy Certification

- After discussion, a motion was made by Manager ChapdeLaine to approve the SWWD 2019 final levy certification for \$1,142,061 to Washington County. Manager Johnson seconded. Motion carried unanimously.

7. Central Draw Overflow Phase V Right-of-Way Acquisition, Resolution #2018-011

- SRF Consulting has prepared descriptions for the land to be acquired for Phase V of the Central Draw Overflow project. Resolution #2018-011 authorizes the land acquisition needed for Phase V of the Central Draw Overflow project. After discussion, a motion was made by Manager Johnson to approve Resolution #2018-011. Manager Madigan seconded. Motion carried unanimously.

8. Purchase Agreement with Donnay Homes

- The SWWD Attorney and the Attorney for Donnay Homes have finalized the purchase agreement for 11+ acres of SWWD land in Cottage Grove. The managers reviewed the purchase agreement. After discussion, a motion was made by Manager Madigan to approve the purchase agreement with the Donnay Homes. Manager Johnson seconded. Motion carried unanimously.

9. Ravine Parkway

- Through a long process of divided up SWWD property to allow Cottage Grove's Ravine Parkway project to move forward there is one final step. The SWWD must convey one piece of property to the City of Cottage Grove and the City will be conveying two pieces of property to the SWWD. After discussion, a motion was made by Manager ChapdeLaine to approve Deed #1 transferring property to the City of Cottage Grove from SWWD. Manager Johnson seconded. Motion carried unanimously. A motion was made by Manager Madigan to accept Deed #2 and Deed #3 to SWWD from the City of Cottage Grove. Manager Johnson seconded. Motion carried unanimously.

11. City of Cottage Grove CCIP Payment Request

- The City of Cottage Grove sent a request for payment on Cottage Grove's CCIP grant for the Central Fire Station project. The approved grant was \$91,910 which was 35% of a projected project cost of \$262,000. Actual project cost ended up at \$337,546. The City is requesting we reconsider the grant amount. The difference would be an additional \$26,231. After discussion, a motion was made by Manager Johnson to table the City of Cottage Grove's CCIP payment request until further information is provided by the City. Manager Madigan seconded. Motion carried unanimously.

14. SWWD Personnel Committee Reviews

- The managers reviewed the 2018 annual performance review summary for the SWWD staff. Performance reviews have been discussed with the personnel committee. After discussion, a motion was made by Manager Madigan to approve the 2018 annual performance reviews for SWWD staff. Manager Johnson seconded. Motion carried unanimously.
- At 6:58 p.m., a motion was made by Manager Johnson to adjourn to a closed session to discuss the District Administrator's 2018 Performance Review. Manager ChapdeLaine seconded. Motion carried unanimously. At 7:40 pm, a motion was made by Manager Johnson to reconvene the regular meeting. Manager Madigan seconded. Motion carried unanimously.

15. **Adjourn**

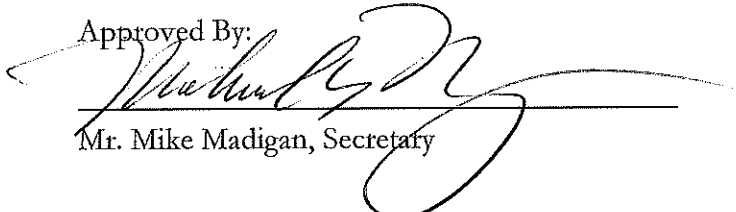
- The next regular Board Meeting will be held on Tuesday, January 8th at 6:00 pm. A motion was made by Manager Johnson to adjourn at 7:42 pm. Manager ChapdeLaine seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:



Mr. Mike Madigan, Secretary

1-8-19

Date

