

Regular Meeting
South Washington Watershed District
Tuesday, June 11, 2024 5:30 p.m.
City of Woodbury Public Works Building

Reception for Matt Moore The managers gathered at 5:30 for a recognition reception for the former SWWD Administrator Matt Moore.

1. Call to Order and Setting of Agenda

Manager Johnson called the meeting to order at 6:15 p.m.

Roll Call:

- Brian Johnson, President
- Sharon Doucette, 1st Vice President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary

Staff:

- John Loomis, Administrator
- Melissa Imse, Operations Manager
- Kyle Axtell, BMP Project Specialist
- Tony Randazzo, BMP Watershed Restoration Specialist
- Abby Tekiela, Water Resources Program Coordinator

Others:

- Jack Clinton, SWWD Attorney
- Washington County Commissioner Karwoski
- Sarah Lija
- Matt Moore

2. Public Open Forum None.

3. Consent Agenda

Items on the Consent Agenda include: May 14, 2024 Regular Board meeting minutes, May Claims Roster and Treasurer's Report: accounts payable \$623,565.36, accounts receivable \$67,873.15, 4M fund balance \$10,500,640.21, Morcon Pay Request #8 \$118,750, Minnesota Native Landscapes Pay Request #7 \$950.00, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share, and Miscellaneous Correspondence. A motion was made by Manager ChapdeLaine to approve the consent agenda. Manager Madigan seconded. Motion carried unanimously.

4. Manager's Report

Manager Johnson—Manager Johnson reported that he attended the HERO Center, and the Washington County Consortium meeting.

Manager Doucette—Manager Doucette reported that she attended the HERO Center, and the Glacial Valley Park Open House.

Manager ChapdeLaine—None.

Manager Madigan—None.

5. Administrator Report

SWWD Project Updates. Included in the board packet are project updates on: Trout Brook, Glacial Valley Park and Open space, Campus Greening, Wilmes Lake Alum Treatment Facility, Hasenbank Woods/Powers Lake BMP, St. Paul Park Public Works

Underground BMP, Markgrafs Lake Retrofit Analysis, Northern Watershed/CDSF/East Ravine Review and Optimization, Cottage Grove Ravine Regional Park, St. Croix Bluffs Regional Park, CR74-65th and Geneva, Watershed Plan Update, In-Lake AIS Management, and Armstrong Lake Wetland Cattail Harvesting.

Don Biscoe Invoice. SWWD has received an invoice from Biscoe Farms for ongoing soil restoration within SWWD's CDO phase 5 easement area. SWWD does not have any current agreements in place with Biscoe Farms, but has been reimbursing the landowner for similar work for the past several years. Staff is requesting Board direction. After discussion, a motion was made by Manager Madigan to direct Staff to send a letter to Mr. Biscoe stating that this would be the last payment for restoration on his property. Manager ChapdeLaine seconded. Motion carried unanimously.

Metro Children's Water Festival Request. SWWD received a request for funding to support the Children's Water Festival. In the past, SWWD has sponsored transportation for students from the District to attend. Two classes from Nuevas Fronteras Spanish Immersion Elementary are planning to attend. A motion was made by Manager Madigan to approve funding the transportation cost for Nuevas Fronteras at an estimated cost of \$450. Manager Doucette seconded. Motion carried unanimously.

August Board Meeting Date. Due to the primary election, the SWWD August Board meeting date will have to be rescheduled. After discussion, the Managers re-scheduled the August meeting to Wednesday, August 14 at 6pm. This will also be the date of the budget hearing requiring public notice.

6. **Artist in Residence Update, Presentation, and 2025 Program Direction.** SWWD's current Artist-in-Residence, photographer Sarah Lilja, provided a brief presentation of some highlights of her ongoing residency and shared her thoughts on the pilot program thus far. The Board discussed and provided direction on the 2025 Artist-in-Residence program.
7. **2025 Draft Budget.** The managers reviewed the 2025 draft budget and schedule. A motion was made by Manager ChapdeLaine to adopt the 2025 budget schedule, and authorize staff to publish the budget hearing. Manager Doucette seconded. Motion carried unanimously.
8. **Watershed Management Plan Workshops, Task Order #2024-003, Barr Engineering.** As part of the watershed management plan update, the District are seeking resident stakeholder feedback. Feedback will be solicited during two workshops and CAC meeting taking place summer 2024, and assisted by Barr Engineering. Barr has proposed services which include workshop and materials preparation, day-of feedback assembly assistance, and a final summary of workshop feedback. The feedback summary will capture notes on resident discussions, identification of key themes, and indicate main priorities for the District to consider during the plan update, as identified by residents. The feedback summary will serve as an important resource for staff as the management plan update is completed. Barr has estimated services to be \$29,400. A motion was made by Manager Madigan to approve Task Order #2024-003 with Barr Engineering for up to \$29,400. Manager ChapdeLaine seconded. Motion carried unanimously.
9. **Future Business and Meetings.**
 - a) Regular Board Meeting, Tuesday, June 11, 2024 6pm
 - b) St Croix Workshop on the Water, June 24, 2024 5-8pm
 - c) SWWD CAC Meeting, Tuesday, June 25, 2024 5:30pm
 - d) Minnesota Watersheds Summer Tour, June 25-27, 2024
 - e) Regular Board Meeting and Tour, Tuesday, July 9, 2024 5:30pm

- f) Water in Woodbury Tour, July 17, 2024 2:30pm
- g) Regular Board Meeting, Wednesday, August 14, 2024 6pm

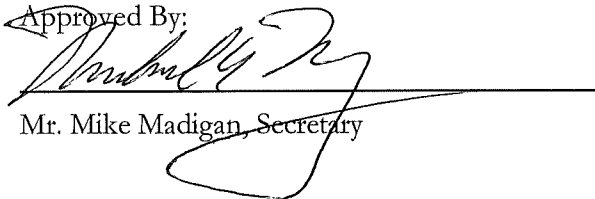
10. Adjourn

The next regular Board Meeting will be held on Tuesday, July 17th at 5:30 pm. A motion was made by Manager ChapdeLaine to adjourn at 7:15 p.m. Manager Doucette seconded. Motion carried unanimously.

Respectfully submitted,

Melissa Imse

Melissa Imse, Operations Manager

Approved By:

Mr. Mike Madigan, Secretary

7-9-2024
Date