

Regular Meeting
South Washington Watershed District
Wednesday, August 14, 2024 6:00 p.m.
City of Woodbury Public Works Building

1. Call to Order and Setting of Agenda

Manager Johnson called the meeting to order at 6:00 pm. A motion was made by Manager ChapdeLaine to move Agenda items #9 Carpenter Nature Center Programming Contract and #10 SWWD Annual Insurance-Waiver of Statutory Tort Limits to the Consent Agenda. Manager Doucette seconded. Motion carried unanimously.

Roll Call:

- Brian Johnson, President
- Sharon Doucette, 1st Vice President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary

Staff:

- John Loomis, Administrator
- Melissa Imse, Operations Manager
- Kyle Axtell, Watershed Project Manager
- Tony Randazzo, BMP Watershed Restoration Specialist
- Abby Tekiela, Water Resources Program Coordinator

Others:

- Jack Clinton, SWWD Attorney

2. Public Open Forum None.

3. Consent Agenda

Items on the Consent Agenda include: July 9, 2024 Regular Board Meeting minutes, July Claims Roster and Treasurer's Report: accounts payable \$590,335.71, accounts receivable \$2,366,786.35, 4M fund balance \$12,204,552.58, Washington County 1st Half Tax Settlement \$2,304,886.16, Traverse des Sioux Pay Request #1, Morcon Pay Request #10, MNL Invoice 46866, Kevin ChapdeLaine Per Diem, Sharon Doucette Per Diem, Brian Johnson Per Diem, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share, Miscellaneous Correspondence, Agenda item #9 Carpenter Nature Center Programming contract and #10 SWWD Annual Insurance-Waiver of Statutory Tort Limits. A motion was made by Manager ChapdeLaine to approve the Consent Agenda. Manager Madigan seconded. Motion carried unanimously.

4. Manager's Report

Manager Johnson—Manager Johnson reported that he attended the Water in Woodbury Tour, Woodbury Environmental Planning meeting, and the Woodbury Commissions meeting.

Manager Doucette—Manager Doucette reported that she attended the Water in Woodbury Tour, Lower St. Croix Policy Committee meeting, and the Watershed Management Plan Resident Workshop.

Manager ChapdeLaine—None.

Manager Madigan—Manager Madigan reported that he attended the Water in Woodbury Tour, and the Watershed Management Plan Resident Workshop.

5. **Administrator Report**

SWWD Project Updates. Included in the board packet are project updates on: Trout Brook, Glacial Valley Park and Open space, Campus Greening, Wilmes Lake Alum Treatment Facility, Hasenbank Woods/Powers Lake BMP, St. Paul Park Public Works Underground BMP, Markgrafs Lake Retrofit Analysis, Colby Lake Retrofit Analysis, Northern Watershed/CDSF/East Ravine Review and Optimization, Cottage Grove Ravine Regional Park, St. Croix Bluffs Regional Park, CR74-65th and Geneva, Watershed Plan Update, In-Lake AIS Management, Newport Open Space Planning, and Armstrong Lake Wetland Cattail Harvesting.

3M Wastewater Permit Review Period. The Metropolitan Pollution Control Agency (MPCA) has issued a draft wastewater permit for the 3M Cottage Grove facility for 45-day public review. MPCA has scheduled one virtual and one in person public meeting to discuss the draft permit and receive questions. Those meetings are July 29 and 31, respectively. MPCA is accepting comments until August 15. Many agencies are requesting more public meetings and a 90-day public review/comment period.

Following Board direction, SWWD joined a comment letter from MCEA and others to MPCA requesting additional time and public engagement for draft 3M Wastewater Permit review. MPCA partially granted the request, extending the review period to 60 days and adding one additional virtual public information session. Comments are now due August 30th. MCEA has offered the opportunity to review and join their comments. After discussion, a motion was by Manager Madigan to approve the MCEA draft comment letter as presented. Manager ChapdeLaine seconded. Motion carried unanimously.

Agreements Authorized by Administrator. SWWD's accounting policies authorizes the Administrator to approve purchases up to \$5,000 on behalf of the District. Under that policy, the Administrator approved the following agreements in July:

- MNL Change Order no. 3: \$4,761.41 for erosion repairs at Trout Brook
- Contract with DogTooth Design: \$800.00 to design signage to support the art installations at Hasenbank stormwater park.
- Washington Conservation District HELP Grant Contract Amendment-\$1,365.00

Bailey School Forest Grasslands-City of Newport Memorandum of Understanding.

SWWD staff has been working with the City of Newport to identify potential improvements to large scale, ecologically significant sites within the city and assist with developing partnerships to facilitate project funding and development. One of these projects is working with the City, the State Board of Water and Soil Resources (BWSR) and SWWD staff on a pilot project on the grasslands within the Bailey School Forest Park. Funding for project implementation will be fully funded by BWSR. Support from City of Newport and SWWD staff will count as In-Kind match. SWWD and BWSR staff will assist the city with expertise in project implementation and oversight as well as coordination with Xcel Energy to explore potential management techniques that can be applied throughout their system for improved habitat and water quality practices on large scale sites. After discussion, a motion was made by Manager ChapdeLaine to approve the Memorandum of Understanding with SWWD and the City of Newport as presented. Manager Doucette seconded. Motion carried unanimously.

6. **2025 Draft Budget Hearing.** Manager Johnson suspended the regular meeting and opened the 2025 budget hearing. No public was present and no comments were received. Staff provided the Board an overview of the draft 2025 budget. The draft budget was published in the St. Paul Pioneer Press on Wednesday July 31, 2024 and Wednesday August 7, 2024. Staff will refine the budget for the September Board meeting and prepare the preliminary levy certification to Washington County. A motion was made by Manager Madigan to close the 2024 budget hearing. Manager ChapdeLaine

seconded. Motion carried unanimously.

7. **Glacial Valley Trail.** SRF Consulting completed plans and specifications for this project in late June 2024. The trail segment will connect existing trail systems in Woodbury and Cottage via a new paved trail segment along the western edge of SWWD's Glacial Valley Park, greatly improving recreational access and safety for the entire region.

Sealed bids were received for this project on August 1, 2024. UrbanEdge, LLC was the prospective low bidder at \$243,343.00 and was found to be responsive and responsible. A motion was made by Manager Doucette to approve Resolution 2024-004 approving the project plans, awarding the construction contract to UrbanEdge, LLC, and authorizing staff to execute the contract upon receipt of required prerequisites. Manager ChapdeLaine seconded. Motion carried unanimously.

On August 6, 2024, Washington County approved a cooperative agreement with SWWD that will provide \$100,000 in county funding toward this project. A motion was made by Manager Doucette to approve the Cooperative Agreement with Washington County. Manager ChapdeLaine seconded. Motion carried unanimously.

8. **Hasenbank Stormwater Park.** SWWD Staff has continued to coordinate work related to the installation of public artwork at Hasenbank Park. Concrete footings are required to be installed for both of Aaron Dysart's sculptures as well as three signage pedestals associated with the artwork onsite. Barr completed footing plans in consultation with Mr. Dysart and staff recently completed an RFQ process on the open market. Six quotes were received ranging from \$15,760 to \$29,040. Part of the quote process asked for a qualitative written narrative of the contractor's approach to installing the footings at this sensitive site. A motion was made by Manager Madigan to approve the contract with Albrecht Company for a price of \$15,925. Manager ChapdeLaine seconded. Motion carried unanimously.

9. **Carpenter Nature Center Programming Contract.** This item was approved under the Consent Agenda.

10. **SWWD Insurance-Waiver of Statutory Tort Limits.** This item was approved under the Consent Agenda.

11. **Permit 24-002 Lake Elmo Hudson Boulevard.** A motion was made by Manager Madigan to approve Permit 24-002 Lake Elmo Hudson Boulevard. Manager Doucette seconded. Motion carried unanimously.

12. **2023 Monitoring Reports.** Staff has updated SWWD's monitoring summaries for priority lakes and watersheds to reflect monitoring results from 2023. The managers reviewed the updated summaries. The reports will be uploaded to the SWWD website.

13. **Future Business and Meetings.**

- a) Regular Board Meeting and Chloride Workshop, Wednesday, August 14, 2024 6pm
- b) SWWD Watershed Management Plan Resident Workshop, Thursday, August 29, 2024 6pm at Ojibway Park-2695 Ojibway Drive, Woodbury
- c) Regular Board Meeting, Tuesday, September 10, 2024 6pm
- d) SWWD CAC Meeting-September TBD
- e) Lower St. Croix Partnership Workshop 3: Workshop on the Water in Northern Chisago County, Monday, September 30, 2024 6-8pm
- f) Regular Board Meeting, Tuesday, October 8, 2024 6pm
- g) MN Water Resources Conference, October 15-16, 2024
- h) Budget Workshop with the Washington County Commissioners, Tuesday, November 12
- i) Regular Board Meeting, Tuesday, November 12, 2024 6pm
- j) SWWD CAC Meeting, Tuesday, December 3, 2024 TBD

- k) MN Watersheds Annual Conference, December 4-6, 2024, Grandview Lodge, Nisswa, MN
- l) Regular Board Meeting, Tuesday, December 10, 2024 6pm

14. Adjourn

The next regular Board Meeting will be held on Tuesday, September 10th at 6:00 pm. A motion was made by Manager ChapdeLaine to adjourn at 7:06 p.m. Manager Madigan seconded. Motion carried unanimously.

Respectfully submitted,

Melissa Imse

Melissa Imse, Operations Manager

Approved By:


Mr. Mike Madigan, Secretary

10-8-2024

Date